Allan & District Communiplex

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Job Posting for the Communiplex 2023 – 2024 Season

The Communiplex Committee is looking for someone to fill the following position

Position: Contract Custodian/Cleaner

Job Description.

This position involves maintaining cleanliness and ensuring a hygienic environment for our staff, athletes, and visitors. The successful candidate will work approximately 10-20 hours per week, with a deep clean focus on Mondays and periodic custodial tasks throughout the week.

Qualifications

- Previous custodial or cleaning experience preferred, but not required.
- Ability to work independently and efficiently, managing time effectively to complete tasks within designed timeframes.
- Strong attention to detail and commitment to maintaining cleanliness and hygiene standards.
- Physical stamina and ability to perform cleaning tasks that may involve lifting, bending, and extended periods of standing.
- Knowledge of proper cleaning techniques, handling of cleaning chemicals, and focus on Mondays and periodi8c custodial tasks throughout the week
- Excellent communication skills and positive attitude when interacting with staff and visitors.

Roles and Responsibilities

- Perform thorough and regular cleaning of the entire facility, playing close attention to high traffic areas and ensuring a clean and safe environment.
- Mopping and cleaning dressing rooms which were previously occupied.
- Conduct deep cleaning activities on Mondays, including extensive floor cleaning, window cleaning, and disinfection of common areas.
- Vacuum all carpeted areas, ensuring dirt and debris are effectively removed
- Clean and sanitize restrooms regularly, restocking supplies as needed and maintaining a high level of cleanliness and hygiene.
- Empty trash bins and replace liners to maintain a clean and organized facility.
- Wipe down and sanitize surfaces such as tables, chairs, countertops, and other touchpoints.
- Keep storage areas organized and stocked with cleaning supplies and equipment
- Report any maintenance or repair needs to the appropriate personnel to ensure the facility remains in optimal condition.
- Follow established safety protocols and maintain a safe working environment for yourself and others.
- Collaborate with the facility management team to ensure cleanliness standards are met and maintained.

If you are a self-motivated individual who takes pride in creating a clean and inviting environment, we invite you to apply for the position of custodian/cleaner. To apply, please send resume and cover letter to <u>allancommuniplex@sasktel.net</u> 305-257-7799.